

COASTAL EMPIRE MONTESSORI COMMUNITY ORGANIZATION (CEMCO)

BOARD EXECUTIVE SESSION

16 January 2008

Members Present: Dr. David Lerch – Board President
Ms Anne Monaghan – Board Vice President
Mr. Ben Price
Mr. George Bowen – Acting Secretary

Board Attorney: Mr. Michael Graham

Executive Session opened at 3:13 PM

Real Estate – Mr. Michael Graham was asked to contact principals in partnership donating property to CEMCO to expedite the transfer process. Title to the property is critical to moving forward in securing required loans to perform site work and lease of administrative and classroom facilities.

Executive Session Closed at 3:37 PM

REVISED

COASTAL EMPIRE MONTESSORI COMMUNITY ORGANIZATION (CEMCO)

GENERAL SESSION

16 January 2008

Members Present:

Dr. David Lerch – Board President

Ms Ann Monaghan Board Vice President

Mr. George Bowen – Acting Secretary

Mr. Sanford Jones

Mr. Ben Price

Board Attorney – Mr. Michael Graham

1. Call to Order

General Session called to order by Board President Dr. Lerch at 3:40 PM

2. APPROVAL OF AGENDA

Dr. Lerch called for a motion to approved agenda

Motion – Ben Price

Second – Anne Monaghan

Discussion: Ms Monaghan requested that the Agenda be amended to include 4.01a. Name of School, 4.01b. Web Site Link, 4.01c. Map (on Brochure) and 4.03a. Job Descriptions.

Amended agenda approved unanimously

3. ROUTINE MATTERS AND REPORTS: None

4. BOARD OF EDUCATION MATTERS.

4.01. CEMCS Brochure. Brochure was reviewed by board and recommended changes discussed. Board agreed that submitted changes were sufficient for proceeding to finalize the brochure. Primary change was to alter the map to provide more details on how to get to the school site.

4.02 CEMCS Website. Todd Lerch provided board with information on website. He explained the on-line application process and the procedures for validating that applicants were eligible students. He also agreed to provide info on accessing the web site to board members. **Web site will also be linked to the SCCPS web site and vice versa.**

4.03. Student Selection Process. Student selection process was explained and to the board. Board accepted the selection process with the proviso that the selection process be explained on the web site. Motion to approve the process made by Anne Monaghan and seconded by Ben Price. Unanimously approved.

4.03a. Job Descriptions. Ms Monaghan went over the job descriptions for the principal and teachers. Following inclusion of Board recommended changes board agreed Ms Monaghan could proceed with finalizing the products with the HR Chief at SCCPS.

4.04. Sign on CEMCO School Site. Board approved placing a sign on the school site so that interested visitors could locate the site. **Board requested that the web site URL also be included. It was agreed that the interim name of the school would be “Coastal Empire Montessori School.”** Motion made by Ben Price and seconded by Anne Monaghan. Approved unanimously.

4.05. Kern-Coleman Preliminary Sketch Plan for Portable. Plan reviewed and portable location was acceptable. Board ask that the plan be modified to delay paving until the permanent structure could be built. Board ask that engineering firm review request and adjust accordingly. Motion to approve made by Sanford Jones and seconded by Ben Price. Approved Unanimously.

4.06. Kern-Coleman Preliminary Cost Estimates. In light of above modification request, Board requested that Engineering firm review cost estimates to determine if cost could be reduced based on delaying paving the parking lot. Also would like to see if any other cost can be reduced to keep project within our projected budget. Motion by George Bowen and seconded by Ben Price. Approved unanimously.

4.07. Scheduling Title Transfer through Portable Erection. Pending outcome of discussion by legal counsel with representative of donating partnership.

4.08. M/Space Portable Leasing Agreement. Board approved securing preliminary agreement from M/Space with the proviso that they understand the agreement will not be effective until approved by the board and signed by an authorized CEMCO officer. Motion by Sanford Jones and seconded by Ben Price. Approved unanimously.

4.09. Self Help Questions. Dr. Lerch expressed his frustrations with the many questions to keep coming from Self Help. Self Help has indicated they may only fund up to 50 percent of the land value.

4.10. First Chatham Bank. Dr Lerch approached First Chatham Bank to inquire about them funding a loan against the CEMCO site. First Chatham is willing to loan up to 70 percent of the land value and only requires an appraisal, a statement from SCCPS affirming operational funds, and title to the property. The downside is that the interest rate may be a bit higher. Board approved Dr. Lerch pursuing this option further so long as the interest rate remains within close proximity of

the self help rate. Motion by Anne Monaghan and seconded by Ben Price. Approved unanimously.

4.11. Georgia State Dept Implementation Grant. Dr. Lerch shared the granted budget with the board.

4.12. CEMCO Charter Amendment Limitations by SCCPS Board of Education. Charter extended to 2012.

4.13 Rebecca McLain Questions. Deferred.

5. FINANCE - Nothing to Report

6. ADJOURNMENT: Motion made by Ben Price and seconded by Anne Monaghan. Board adjourned at 5:12 PM

NEXT MEETING: 18 February 2008