

**COASTAL EMPIRE MONTESSORI COMMUNITY ORGANIZATION  
(CEMCO)**

**EXECUTIVE SESSION**

**11 June 2008**

**Members Present:**

**Dr. David Lerch – Board President**

**Ms Anne Monaghan - Board Vice President**

**Mr. George Bowen – Secretary**

**Mr. Ben Price**

**Mr. Tom Kohler**

**Ms Mary Shank**

**Mr. Michael Graham – Board Attorney**

**Ms Tricia Moseley – Head of School**

**Executive Session** - Commenced at 3:15Pm.

**Land Acquisition** - Board discussed land acquisition and steps necessary to complete the transfer of the land to CEMCO. The plat has been recorded for purposes of completing the transfer title. Signatures to complete the process are being worked by the partners with an objective of completing the process within the week.

**Teacher Salaries** – Board discussed teacher salaries and the range of pay. One teacher is being hired based on the belief of the Board that sufficient students will be enrolled to justify the position.

**Executive Session** – Closed at 3:35PM

**COASTAL EMPIRE MONTESSORI COMMUNITY ORGANIZATION  
(CEMCO)**

**GENERAL SESSION**

**11 June 2008**

**Members Present:**

**Dr. David Lerch – Board President**

**Ms Anne Monaghan - Board Vice President**

**Mr. George Bowen – Secretary**

**Mr. Ben Price**

**Mr. Tom Kohler**

**Ms Mary Shank**

**Mr. Michael Graham – Board Attorney**

**Ms Tricia Moseley – Head of School**

**1. Call to Order**

General Session called to order by Board President Dr. Lerch at 3:35 PM

**2. APPROVAL OF AGENDA**

Dr. Lerch amended agenda item 4.01 to include adding a teaching position, and approving teacher salaries

Motion to approved amended agenda made by Mr. Ben Price and seconded by Ms Mary Shank. Approved Unanimously

### **3. ROUTINE MATTERS AND REPORTS: None.**

**4.01. Sanford Jones Contract** - Details of Sanford Jones' contract was discussed by Dr. Lerch. He provided each board member with a copy of the contract which outlines expected training sessions. Contract calls for Mr. Jones to be the Director of Training as an independent consultant. Based on motion by Mr. Ben Price and seconded by Ms Mary Shank the board approved the contract unanimously.

Board also discussed the addition of another teaching position which will be needed if we receive approval for additional pre-k students. After much discussion, the board opted to approve the teaching position. Accordingly Ms Kristen Leske was nominated to fill the teaching position. Motion by Mr. Ben Price and seconded by Ms Anne Monaghan resulted in unanimous approval by the Board.

Board reviewed teacher salaries and on a motion by Mr. Ben Price and seconded by Ms Anne Monaghan approved salaries unanimously.

**4.02. Training Room Approval.** Board was made aware that Sanford Jones has arranged for using of a training room at Ellis Elementary School to conduct training on a temporary basis. There is no charge for use of the room.

**4.03. School Chores and Ms Moseley.** Dr Lerch provided board members details of worked being accomplished by Ms Moseley. She has been provided with a desk at Dr. Lerch's facility until we have an office available at the school site. She is doing mailing and working school related issues.

Ms Moseley presented the board with a list of expenses she has incurred as a result of her work and move to Savannah. After reviewing the list, the board accepted \$1372.00 as reimbursable expenses. Motion to approved made by Mr. Ben Price and Seconded by Ms Mary Shank. Approved unanimously.

Dr. Lerch called the board's attention to two parents who had missed the deadline for accepting seats in the school for their children. They claim to have been otherwise occupied for some four to six weeks. Based on the short turn around, Mr. Bowen recommended that they be allowed to reserved seats. This does not displace any students and still leaves room for other students. Motion to approve this action made by Mr. George Bowen and seconded by Mr. Ben Price. Approved unanimously.

**4.04. COMARK Bid Rejection.** COMARK will not be able to provide temporary building to CEMCO. They were unable to secure financing from M/Space. They are will to sell the building to CEMCO but that requires \$363K which is not available at this time.

**4.05. M/Space Bid for Modules.** M/Space has tentatively agreed to provide CEMCO with ten portables. These will be situated on our site to serve as classrooms, office space and storage rooms. Although this is not an ideal situation we have no option but to proceed with getting these building in place so that we can open the school on Schedule. Mr. Bowen will work with M/Space to expedite deliver and installation of the building. Mr. Bowen will also work with the planning commission and the county permit office to move this project forward.

**4.06. Students Selected, Accepted, Waiting List.** Dr Lerch provided the Board with details on the number of students that have been selected as well as those who have accepted and those on the waiting list.

## **5. FINANCE**

**5.01. First Chatham Loan and Bid for Setting up Modules.** Dr Lerch provided the Board with data related to the loan amount that would be available to CEMCO up execution of loan documents. The loan amount will be approximately \$640K which will be used to do site work and installation of the modules. Board members were given

copies of bids submitted for site work and also was given cost data on delivery and setup of the modular classrooms.

The Board approved the Corporate Resolution prepared by closing attorney Joshua Walker for acceptance of the donated land, and authorized The Board Secretary to sign the Resolution on behalf of the Board, as well as gave approval and authorization for the Board Secretary and Dr. David Lerch to sign loan documents with First Chatham Bank

**5.02. CEMCO Financial Status.** Board apprised of current financial status of CEMCO.

**6. ADJOURNMENT:** Motion made by Ms Anne Monaghan and seconded by Ms Mary Shank. Board adjourned at 4:53PM